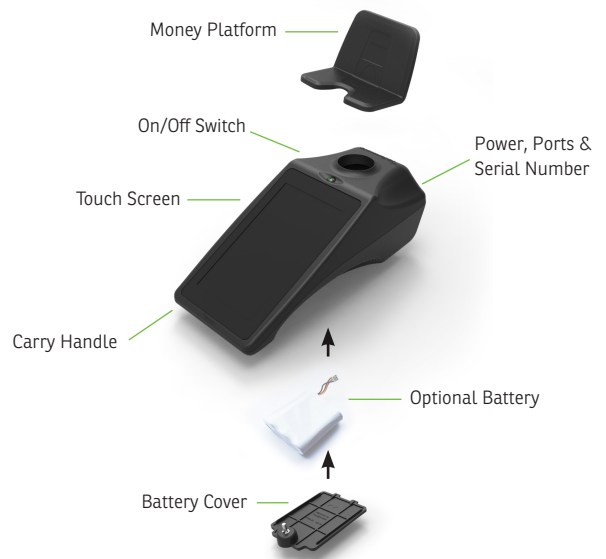**Tellermate** | Touch

We hope you have found this guide useful. If you have any questions, please call us on:

01633 27 68 68

Quick Start Guide

An introduction to the basic functions of your Tellermate Touch

Money Platform

On/Off Switch

Power, Ports & Serial Number

Touch Screen

Carry Handle

Optional Battery

Battery Cover

Using Your Touch

— Only use Touch with the power supply provided, (use of alternative power supplies will cause damage).

— Set Touch on a stable, flat surface, free from vibrations and draughts (air conditioning, fans, etc).

— Count loose coins in Tellercups.

— Place items on Touch carefully; do not drop them.

— Check the count mode carefully; e.g. do not count coin bags in cup mode.

— Sort money before counting; do not count mixed denominations.

— Turn Touch OFF and unplug all cables before moving.

— Do not leave objects on the Money Platform when Touch is not in use, not even a cup.

— Touch cannot identify counterfeit money.

— Charge your battery (if supplied) for 12 hours before first use; replace it when advised.

Tellermate

Count | Control | Connect

Version: 01/19

Tellermate | Touch

Display

Home Screen

Touch to select a count
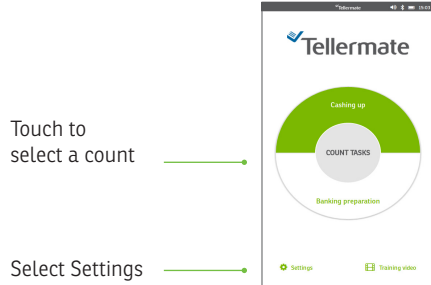
Select Settings

Set Time and Date

From the '**Home**' screen
Press '**Settings**' then press '**Date & time**'

Press a section that is green to automatically select a numeric keypad. Adjust the date & time as required.


Training Video

To review training video, from '**Home**' screen press '**Training Video**', then select one of the chapters to watch, we recommend watching Setup, and Cashing Up for an overview.

Select a Count Task

Touch Count Tasks are set up to enable the fastest possible counting. Count Tasks dictate running totals, denomination order and floats. Ensure you choose a Count Task that closely matches your current task. From the '**Home**' screen press the dial for either '**Cashing Up, Cash Lift** or **Banking Preparation**'.

How to Count Coins

Coins
TellerCup/Bag
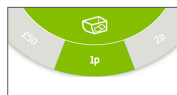
Select the denomination by either tapping on the currency dial or swiping. Press the icon '**TellerCup**' to switch between '**TellerCup**' or '**Bag**'.

Place either a TellerCup filled with coins or a bag of coins onto the money platform. Touch will display the value of its contents.

In certain Count Tasks, Touch will automatically add the value to the running total and move to the next denomination when the item is removed.

Full Bags*

Individually stack up to 5 bags on the Platform. If '**Suspect Bag**' appears, remove the last bag and count loose as detailed above.

How to Count Notes

Loose Notes

Swipe the currency dial to select '**Notes**' Stack notes on the Money Platform 15-20 at a time.


Bundled Notes*

Press the image to selected Band.

Individually place up to 5 bundles on the Money Platform.

If '**Please Remove Band**' appears on the display, remove the last bundle, open and count as loose notes.

End of Count Options

To complete a count press to enter the 'Review' page. From the count review the following options will be displayed:

Send data to a Tellermate printer.

Send data to PC.

End current till and start a new till of the current counting task.

End current count and return to Home screen
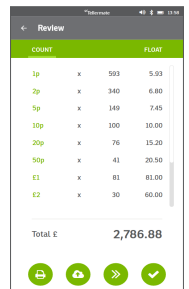
Connections

Touch can be connected via Network or Wi-Fi. Software updates can be carried out using a USB stick.

Power supply

Ethernet for Network Connection*

USB A ports for Tellermate Software updates

Pairing Bluetooth Printer

Ensure printer is turned on. From the '**Home**' screen press '**Settings**', '**Port**', then press '**Bluetooth**'. The printer is listed as SPP-R200III. Use the slide bar on the right to select printer.

Connecting to Wi-Fi

Ensure printer is turned on. From the '**Home**' screen press '**Settings**', '**Port**', then press '**Wi-Fi**'. The Touch will search for available networks. Select the Wi-Fi network. then select '**Password**' to enter your network password. Press the green tick to confirm entry. Press the green tick again to confirm network settings.

Touch Viewer Registration

To register your device with Touch Viewer, visit:
www.tellermate.com

Complete Guides

For full instructions on Wi-Fi connection, Bluetooth pairing, Touch Viewer registration and more, visit:
www.tellermate.com/touch-documentation